

Special Collections Research Fees for Remote Patrons

The UW-Whitewater Special Collections/Area Research Center/Archives will use the following fee schedule for all remote (i.e., email, mail, or phone requests of patrons not on campus) research requests. A minimum of a half hour will be charged per request. **Scans or copies are \$0.25 per page***. The staff of UWW/SC/ARC/A reserves the right to change these fees for whatever reason they deem appropriate, additional fees for items requested for commercial purposes or the waiver of fees in exceptional situations. All fees will be calculated after items are located, and the charges will be included on an invoice sent to the patron. Payments made out to **UW-Whitewater** will be mailed to the **Cashier's Office** (800 W. Main Street Whitewater, WI 53190).

*Special Collections will charge copying in the office \$.10/page with UWW-ID.

Public Records (non-taxable)

	Dollars	Per
Divorce	\$10.00	half hour
Non-UWW school records	\$10.00	half hour
Other court & public records	\$10.00	half hour
Probate	\$10.00	half hour
Tax/Land	\$10.00	half hour

	Dollars	Per
Birth/death/marriage	\$5.00	request
Census	\$5.00	request
Naturalization	\$5.00	request

ARC Manuscripts (taxable)

	Dollars	Per
Business records	\$10.00	half hour
Community organization records	\$10.00	half hour
Diaries	\$10.00	half hour
Letters	\$10.00	half hour
Mss	\$10.00	half hour

UW Photos (taxable)

	Dollars	Per
Personal use only	\$10.00	request
Other uses of most images maybe permitted at a higher cost.	Contact us.	request

University Archives (taxable)

	Dollars	Per
Campus directory	\$10.00	half hour
Faculty files (Restricted, Contact office)	\$10.00	half hour
Newspaper -Royal Purple	\$10.00	half hour
Scrapbooks	\$10.00	half hour
UWW Records	\$10.00	half hour
Yearbooks-Minneiskas	\$10.00	half hour

Special Collections

(taxable)

	Dollars	Per
Cemetery indexes	\$5.00	request
City directories	\$5.00	request
Genealogy books	\$10.00	half hour
Local and city history	\$10.00	half hour
Maps/plats	\$10.00	half hour
Vertical files	\$5.00	request